

NO.F.1(7)-GA (P)/2004
GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (POLITICAL) DEPARTMENT

December , 2024.

To
The Secretary to the,
Government of Tripura,
Social Welfare & Social Education Department.

Subject: Nomination of Departmental Nodal Officer for Accessing "SHE-Box" portal of Ministry of Women & Child Development. GOI - reg.

Sir,

I am directed to refer to your letter No.97(3-8)-DSWE/WW/She-box/2024/5862 dated 04th December 2024 on the subject mentioned above and to nominate the following official from G.A.(Political) Department with the requested data.

Name of the Department	Name of the Departmental Nodal Officer	Phone No.	Email ID
G.A. (Political) Department	Smt. Dipa Majumder, Head Assistant	9402330551	politicaldepartment2014@gmail.com

This is for favour of your kind information and further necessary action.

Yours' faithfully,

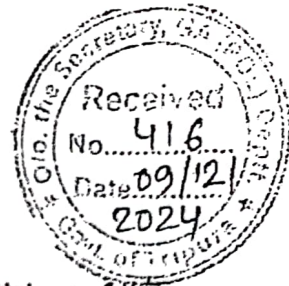
Enclo: Memo reg. Internal Committee of G.A.(Political) Deptt.

Signed by
Chandan Das
Date: 13-12-2024 17:05:38
(Chandan Das)
Under Secretary to the
Government of Tripura

Copy to:

- 1) To the Additional Secretary, G.A.(Political) Department for kind information.
- 2) Smt. Dipa Majumder, Head Assistant, G.A.(Political) Department for information.

Government of Tripura
Social Welfare & Social Education Department



No. 97(3-8)-DSWE/WW/She-box/2024 /5862 (81) Dated, Agartala, the 09/12/2024

Memorandum

Subject: Request for Nomination of Departmental Nodal Officer for Accessing "SHE-Box" portal of Ministry of Women & Child Development, Govt-reg.

In compliance with the directions of the Hon'ble Supreme Court of India in Writ Petition No.1224 of 2017/Diary No.38791-2017 and for effective implementation of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act 2013 (POSH ACT-2013), the Ministry of Women & Child Development, Government of India has developed an online complaint management system titled the "Sexual Harassment Electronic Box (SHE-Box)" for registering complaints related to sexual harassment at workplace. The "SHE-Box" is an effort to provide a single window access to every women whether working in any Government or Private organization to facilitate registering of complaint related to sexual harassment of women at workplace.

2. As per the directive of the Ministry of Women & Child Development, Government of India, it is mandatory for every department to designate a Departmental Nodal Officer (DNO) to access the "SHE-Box" portal, take necessary actions and ensure updating the Internal Complaints Committee (ICC) details on the portal.

3. In light of the above, following information from all the departments are required urgently:

- Details of the Nominated "Departmental Nodal Officers" (DNO).
- The details of the Internal Complaint Committee of respective Department.
- Details of the DNOs may be provided as per the following Format:

Name of the Department	Name of the Departmental Nodal officer	Phone no	Email ID

4. For any further clarification, the concerned Department may contact to Sri Bijan Chakraborty, Joint Director, SW&SE Dept. through Phone Number 9402168521, Email Address: ww.dswe@gmail.com.

5. In this regard, the Principal Secretaries/ Secretaries/ Special Secretaries of all the Departments are requested to kindly advice all the Head of Departments to share the details of the nominated DNOs along with the Photocopy of the recent "Internal Complain Committee" constituted by the respective Department through mail shewtripura@gmail.com as well as WhatsApp Number 8014201190, so that these details can be uploaded in the "SHE Box" portal for the creation of their User ID and Password on the SHE-Box portal by the Directorate of Social Welfare & Social Education Department, Government of Tripura.

To
The Secretary
General Administration
(Political) Department

Signed by Tapas Ray
Date: 03-12-2024 14:16:30
(T. Ray, I.A.S.)
Secretary to the
Government of Tripura



J. Singha
1373

Copy to:-

1. The Principal Secretaries/ Secretaries/ Special Secretaries (all the Departments).
2. The District Magistrate & Collector, West Tripura/ Sepahijala/ Khowai/South Tripura/Gomati/North Tripura/ Unakoti/ Dhalai District.
3. The Superintendent of Police, West Tripura/ Sepahijala/ Khowai/South Tripura/Gomati/North Tripura/ Unakoti/ Dhalai District.

Copy also to:

1. The PS to the Hon'ble Minister, SW&SE Department, Govt. of Tripura for kind information of the Hon'ble Minister.
2. The PPS to the Chief Secretary, Tripura for kind information of the Chief Secretary, Tripura.
3. The P.S to the Director General of Police, Tripura for kind information of the Director General of Police, Tripura
4. The P.S to the Principal Chief Conservator of Forests, Tripura for kind information of the Principal Chief Conservator of Forests, Tripura
5. The Joint Secretary, Ministry of Women & Child Development, Govt. of India for kind information.

sdf

Secretary to the
Government of Tripura